

**Presbyterian Women
Online Resources
2011-2012**



Westminster Presbyterian Church

Rev. Dr. Stephen W. Ramp
115 N. 25th Avenue
Hattiesburg, Mississippi 39401
(601)584-7574

westminster@WPCHattiesburg.com
www.WPCHattiesburg.com

Presbytery of Mississippi

Purpose of the Presbyterian Women

Forgiven and freed by God in Jesus Christ
and empowered by the Holy Spirit, we
commit ourselves:

to nurture our faith through prayer and Bible
study,

to support the mission of the church
worldwide,

to work for justice and peace, and

to build an inclusive, caring community of
women that strengthens the Presbyterian
Church (USA) and witnesses to the promise
of God's kingdom.

**PRESBYTERIAN WOMEN OFFICERS
2011-2012**

Westminster Presbyterian Church
(601)584-7574

Moderator

Peggy Langnecker
601-582-3563
wclang22@att.net

Moderator-elect

Martha Ann Hogrefe
601-264-8902
mahogrefe@hotmail.com

Secretary

Carol Hickman
261-4262
harcarhickman@bellsouth.net

Treasurer

Betty Garraway
601-264-8945
garraway@webtv.net

Historian and Archives

Jeanne Herring
601-264-9744
mommoherring@aol.com

Together In Service

Ann Johnson
601-268-6632
mommo2304@aol.com

COMMITTEES

SPIRITUAL LEADERSHIP DEVELOPERS

Sunny Davis, Coordinator
601-296-6310
saradavis1216@comcast.net

SPECIAL PROJECTS AND CONCERNS

Robert and Audra Cummings
601-544-7425
email4rc@megagate.com

OFFERING INTERPRETER

Barbara Stallcup, Coordinator
601-544-7053
r2bstallcup@comcast.net

SEARCH COMMITTEE

Peggy Langnecker
601-582-3563
wclang22@att.net

Martha Ann Hogrefe
601-264-8902
mahogrefe@hotmail.com

Cindy Nobles
268-0659
cjnobles@comcast.net

APPOINTED COMMITTEES

HOSPITALITY

Mary Cromartie
264-2751
mjcromartie@hotmail.com

Chuck Brown
601-271-2168

CIRCLE COORDINATORS

Circle 1 – Morning Second Tuesday at 9:30 a.m.

Lola Norris

601-268-6996

lola.norris@usm.edu

Circle 2 – Evening Second Tuesday at 7:00 p.m.

Mary Dayne Gregg

264-3139

marydgregg@comcast.net

Circle 3 – First Wednesday following potluck

Ginny Graham

261-5937; c-329-9794

ginnygraham@comcast.net

Judy Haydel

467-1090

judy@jhaydel.com

Cluster B Leader

Sarah Amos

Petal, MS 39465

336-5053

asara51@yahoo.com

CIRCLE 1 - Morning

2011-2012

9:30 a.m. Second Tuesday

Lola Norris, Coordinator

268-6996

lola.norris@usm.edu

- | | | | |
|-----|--------------------|-----|-------------------|
| 1. | Ann Aldridge | 30. | Lola Norris |
| 2. | Carolyn Bedenbaugh | 31. | Rachel Owens |
| 3. | Sandra Bender | 32. | Margaret Pearson |
| 4. | Janet Black | 33. | Jane Rayborn |
| 5. | Margaret Brooks | 34. | Bonnie Revicki |
| 6. | Margaret Buckley | 35. | Catherine Sampson |
| 7. | Janet Burke | 36. | Susan Sanders |
| 8. | Iola Cannedy | 37. | Helen Short |
| 9. | Mary Cromartie | 38. | Molly Smith |
| 10. | Sunny Davis | 39. | Barbara Stallcup |
| 11. | Betty Garraway | 40. | Margaret Suttle |
| 12. | Joy Garraway | | |
| 13. | Dorothy Gatch | | |
| 14. | Bonnie Gerald | | |
| 15. | Doris Harnist | | |
| 16. | Judy Harrell | | |
| 17. | Jeanne Herring | | |
| 18. | Carol Hickman | | |
| 19. | Jeanne Hunt | | |
| 20. | Althea Jerome | | |
| 21. | Ann Johnson | | |
| 22. | Marilyn Keys | | |
| 23. | Sharon Lebsack | | |
| 24. | Betty Jo McDonald | | |
| 25. | Carolyn McLarnan | | |
| 26. | Bea McRae | | |
| 27. | Jean Menefee | | |
| 28. | Delores Milling | | |
| 29. | Sandy Nicholas | | |

CIRCLE 2 - Evening

2011-2012

7:00 p.m. Second Tuesday

Mary Dane Gregg, Coordinator

264-3139

marydgregg@comcast.net

- | | | | |
|-----|--------------------|-----|-----------------|
| 1. | Jan Bozeman | 30. | Connie Roberts |
| 2. | Glenda Brown | 31. | Kay Salter |
| 3. | Dutchie Bryant | 32. | Maggie Scheetz |
| 4. | Kathryn Cummings | 33. | Mary Clare Shaw |
| 5. | Pat Davis | 34. | Peggy Speed |
| 6. | Ruthie Davis | 35. | Marsha Taylor |
| 7. | Beverly Dennis | | |
| 8. | Pam Dossett | | |
| 9. | Fluffy Fair | | |
| 10. | Cheri Gibson | | |
| 11. | Mary Dayne Gregg | | |
| 12. | Beverly Grice | | |
| 13. | Janeil Harris | | |
| 14. | Martha Ann Hogrefe | | |
| 15. | Nancy Johnson | | |
| 16. | Geraldine Jones | | |
| 17. | Sandy Jordan | | |
| 18. | Jean Lincoln | | |
| 19. | Margaret Lochhead | | |
| 20. | Pam Love | | |
| 21. | Merle Meek | | |
| 22. | Florence Myers | | |
| 23. | Cindy Nobles | | |
| 24. | Brenda Owens | | |
| 25. | Sharon Potin | | |
| 26. | Cala Raborn | | |
| 27. | Ellen Ramp | | |
| 28. | Karen Reidenbach | | |
| 29. | Beth Richmond | | |

CIRCLE 3

2011-2012

First Wednesday following potluck

Coordinators

Ginny Graham

261-5937

ginnygraham@comcast.net

Judy Haydel

467-1090

judy@jhaydel.com

1. Jennifer Alves
2. Shane Brooks
3. Lori Burnham
4. Michelle Coleman
5. Audra Cummings
6. Bobbye Davis
7. Tami Dossett
8. T. J. Fontaine
9. Lisa Forsyth
10. Katie Ginn
11. Ginny Graham
12. Judy Haydel
13. Catherine Holland
14. Sinclair Lundy
15. Jenny Maul
16. Betsy McDaniel
17. Ivie Pulliam
18. Tabitha Raggio
19. Amy Ruff
20. Elizabeth Suttle
21. Meredith West
22. Alicia Westbrook

CALENDAR OF EVENTS

SEPTEMBER 2011

6	Coordinating Team Meeting	9:30 a.m.
TBD	Circle 3	following potluck
13	Circle 1	9:30 a.m.
13	Circle 2	7:00 p.m.
17	Cluster A & B Fall Gathering Jackson, MS	9:30 a.m.
20	Prayer Ministry	9:00 a.m.
	Potluck supper every Wednesday	5:45 p.m.
	Circle 1 (Morning) duties	

OCTOBER 2011

2	World Communion Sunday – Peacemaking Offering	
4	Coordinating Team Meeting	9:30 a.m.
5	Circle 3	following potluck
11	Circle 1	9:30 a.m.
11	Circle 2	7:00 p.m.
16	General Meeting, Thank Offering Luncheon	12:00 p.m.
18	Prayer Ministry	9:00 a.m.
	Potluck supper every Wednesday	5:45 p.m.
	Circle 2 (Evening) duties	

NOVEMBER 2011

1	Coordinating Team Meeting	9:30 a.m.
2	Circle 3	following potluck
8	Circle 1	9:30 a.m.
8	Circle 2	7:00 p.m.
15	Prayer Ministry	9:00 a.m.
	Potluck suppers every Wednesday <i>except</i> Nov. 23	5:45 p.m.
	Circle 3 duties	

DECEMBER 2011

NOTE: Gifts for Boswell due first week in December

4	Advent Workshop	4:30 p.m.
6	Coordinating Team Meeting	9:30 a.m.
11	Caroling Party	5:00 p.m.
13	Circle 1	9:30 a.m.
13	Circle 2	7:00 p.m.
TBD	Circle 3	following potluck
20	Prayer Ministry	9:00 a.m.
24	Christmas Eve Communion	6:00 p.m.
	NO Potluck suppers in December	
	Circle 1 (Morning) duties	

JANUARY 2012

3	Coordinating Team Meeting	9:30 a.m.
4	Circle 3	following potluck
8	Blanket Sunday	
10	Circle 1	9:30 a.m.
10	Circle 2	7:00 p.m.
10-11	Winter Retreat	
	Potluck supper every Wednesday	5:45 p.m.
	Circle 2 (Evening) duties	
17	Prayer Ministry	9:00 a.m.

FEBRUARY 2012

1	Circle 3	following potluck
7	Coordinating Team Meeting	9:30 a.m.
5	Souper Bowl Sunday	
10-11	Kaleidoscope	
14	Circle 1	9:30 a.m.
14	Circle 2	7:00 p.m.
21	Prayer Ministry	9:00 a.m.
	Potluck supper every Wednesday	5:45 p.m.
	Circle 3 duties	

MARCH 2012

6	Coordinating Team Meeting	9:30 a.m.
7	Circle 3	following potluck
2	World Day of Prayer	
10	24 th Annual Gathering, Jones Memorial Church, Meridian, MS	
13	Circle 1	9:30 a.m.
13	Circle 2	7:00 p.m.
20	Prayer Ministry	9:00 a.m.
	Potluck supper every Wednesday	5:45 p.m.
	Circle 1 (Morning) duties	

APRIL 2012

3	Coordinating Team Meeting	9:30 a.m.
4	Circle 3	following potluck
10	Circle 1	9:30 a.m.
10	Circle 2	7:00 p.m.
17	Prayer Ministry	9:00 a.m.
	Potluck supper every Wednesday	5:45 p.m.
	Circle 2 (Evening) duties	

MAY 2012

1	Coordinating Team Meeting	9:30 a.m.
1	Nominate Officers, General Meeting, Birthday Offering Luncheon	11:00 a.m.
2	Circle 3	following potluck
3	National Day of Prayer	
8	Circle 1	9:30 a.m.
8	Circle 2	7:00 p.m.
15	Prayer Ministry	9:00 a.m.
	Potluck supper every Wednesday	5:45 p.m.
	Circle 3 duties	

JUNE 2012

- 13 Potluck supper,
2nd Wednesday only 5:45 p.m.
- 19 Prayer Ministry 9:00 a.m.
- 20-22 AL/MS Women's Conference
Huntsville, AL
Circle 1 (Morning) duties

JULY 2012

- 11 Potluck supper,
2nd Wednesday only 5:45 p.m.
- 17 Prayer Ministry 9:00 a.m.
- Circle 2 (Evening) duties

AUGUST 2012

- 8 Potluck supper,
2nd Wednesday only 5:45 p.m.
- 21 Prayer Ministry 9:00 a.m.
- TBA Montreat Women's Conference
Circle 3 duties

DATES TO REMEMBER

(exceptions noted)

1st Tuesday: Coordinating Team Meeting

1st Wednesday: Circle 3 Meetings

2nd Tuesday: Circle 1 & 2 Meetings

3rd Tuesday: Prayer Ministry

Potluck Suppers every Wednesday, 5:45 p.m.

**JOB DESCRIPTIONS
PRESBYTERIAN WOMEN OFFICERS
SYNOD OF LIVING WATERS
WESTMINSTER PRESBYTERIAN CHURCH
2011-2012**

Moderator

1. Preside at Coordinating Team and General Meetings.
2. Attend circle meetings, rotate if possible.
3. Assign circle duties.
4. Report items for newsletter to editor by 20th of month.

Moderator-elect

1. Preside at Coordinating Team and General Meetings in the absence of the Moderator.
2. Prepare the Presbyterian Women Handbook.
3. Send cards to members of Congregation when births, deaths, weddings, illness, etc. occur. Also send cards of welcome to new members. Also, send cards to homebound women members each month. Get names from the church office.
4. Purchase Christmas gifts for pastor's wife, church secretary, organist, choir director, youth director, sexton and nursery workers.
5. Assign new members to a circle.

Note: Duties #3 and #4 to be assumed by Spiritual Leadership Developer when Moderator-elect must assume duties of Moderator.

Secretary

1. Record minutes of Coordinating Team and General meetings.
2. Attend to correspondence as directed by Moderator.
3. Notify church secretary as to place and time of circle meetings by the first Tuesday of the month.

Treasurer

1. Record funds received from Circles.
2. Pay bills and disburse funds.
3. Present monthly report to Coordinating Team.
4. Balance books and make annual report in August.
5. Present budget at Coordinating Team and General Meeting.
6. Act as Chairman of Columbia Friendship Circle.
7. Order workbooks and other literature as directed by Coordinating Team.

Circle Coordinators

1. Attend Coordinating Team Meetings and act as liaison between Circle and Coordinating Team.
2. Notify Coordinating Team secretary as to place and time of Circle meeting by the first Tuesday of the month.
3. Preside at all Circle meetings.
4. Appoint Circle officers:
 - a. vice-coordinator
 - b. treasurer
 - c. courtesy
 - d. others as needed
5. Assign Circle duties.
6. Launder dish towels
7. Start meetings on time and keep within the hour.
8. Report to Coordinating Team number present at Circle meetings.
9. After death in a Circle member's family, arrange for the Circle to serve a meal on day of funeral or at the family's discretion. Meat provided by PW.
10. Circle members will be asked to contribute baked goods for special occasions.

Historian

1. Submit history of the calendar year, January through December, to the Historical Society at Montreat.
(Send in February.)
2. Keep copy for files.

Spiritual Leadership Developer

1. Confer with Pastor about prayer list, copy and bring to Coordinating Team Meeting.
2. Conduct devotions at all Coordinating Team Meetings.
3. Coordinate and give guidance to Circle leaders regarding prayer concerns of the church.
4. Responsible for Women's Prayer Concerns the third Tuesday of each month.
5. Enrich and strengthen prayer and family devotions through resource materials.
6. Assume duties #3 and #4 of Moderator-elect if she must assume duties of Moderator.

Special Projects and Concerns

1. Provide box and collect Christmas gifts for members of Boswell Regional Center who have no family and coordinate transportation of gifts to Boswell.

Offering Interpreter

1. Promote and interpret offering opportunities for Presbyterian Women at Westminster.
2. Responsible for Presbyterian Women programs of Birthday Offering in May and Thank Offering in August.

Together In Service

1. Coordinate planning, making, and delivery of cancer patient turbans and heart monitor bags to Hattiesburg hospitals.
2. Arrange to fill and to mail requests of mission hospitals.
3. Coordinate miscellaneous projects as they arise, such as Ellisville State School, Operation Christmas Child shoe boxes, Mother's Day cards.
4. Help Domestic Abuse Shelter with:
 - a. Local donations of clothing and household items.
 - b. Filling special requests, such as cleaning supplies, etc.
 - c. Buying Christmas presents for one or two residents or families.
5. Christian Women's Job Corps
 - a. Host graduation dinner (as requested)
 - b. Supply lunch three times in summer
 - c. Recruit volunteers as mentors, Bible study leaders, encouragers, etc.
6. Collect used eye glasses which are sent overseas by the Lion's Club. Deliver to Green Clinic.

Archives

1. Prepare and keep church history current.

Hospitality

1. Plan receptions and meals as requested.
2. Host funerals/memorials as needed.

**BUDGET
2011-2012**

I.	General Benevolences for Assembly, Synod Presbytery Causes (Given through Westminster Presbyterian)	\$ 320	
II.	Miscellaneous Benevolences		
	A. Stillman College	\$ 50	
	B. Mission Haven	50	
	C. Student Affairs	25	
	D. Columbia Friendship Circle	50	
	E. Presbyterian Historical Society	<u>50</u>	\$ 225
	TOTAL Budgeted Benevolences		\$ 545
III.	Current Expenses		
	A. Support of PW in Presbytery/ Synod	\$ 250	
	B. Literature	400	
	C. Courtesy	300	
	D. Nursery	200	
	E. Miscellaneous	100	
	F. Leadership Training	<u>50</u>	
		\$ 1,300	<u>\$ 1,300</u>
			\$ 1,845

RECEIVED DURING YEAR

Thank Offering
Mission Offering
Birthday Offering

Presbyterian Church (U.S.A.) Presbyterian Women

Call 1-888-728-7228. When you get the recording, dial the four digit extension given by the name or talk with the operator.

Birthday Offering

Cindy Goodman 5387 cindy.goodman@pcusa.org

Giving

Ann Ferguson 5365 ann.ferguson@pcusa.org

Honorary Life, Membership and Recognition Gifts

Nancy McWhorter 8014 nancy.mcwhorter@pcusa.org

Horizons Magazine & Bible Study

Susan Jackson-Dowd 5368 susan.jackson-dowd@pcusa.org

Leadership Development

Unzu Lee 5778 unzu.lee@pcusa.org

Mission

Kathy Reeves 5402 kathy.reeves@pcusa.org

Promotion and Marketing

Carissa Herold 5322 carissa.herold@pcusa.org

Thank Offering

Cindy Goodman 5387 cindy.goodman@pcusa.org

Treasurer

Theresa Slaiman 5398 theresa.slaiman@pcusa.org

HELPFUL WEBSITES

PC(USA)	http://www.pcusa.org/pw/
Synod of Living Waters	http://www.pwslivingwaters.org/
<i>Horizons</i>	http://www.pcusa.org/horizons/

For listing of PW and presbytery information in the Synod of Living Waters, go to the PWS website at <http://www.pwslivingwaters.org>.

May the Lord watch between me and thee while we are
absent one from another.

- Genesis 31:49